



Cordova Bay Ridge Course

Events Package 2018

Events Coordinator—Sandra Wilburn

events@cordovabaygolf.com

Cordova Bay Ridge Course ~ 5333 Cordova Bay Rd ~ Victoria BC ~ V8Y 2L3 ~ 250.658.3996



RATES INFORMATION

9-HOLE PAR 3 RIDGE COURSE EVENTS

FOR EVENTS WITH 20 OR MORE PARTICIPANTS, THE FOLLOWING WILL BE PROVIDED:

Event Planning and Consultation
4 green fee passes for prizing
Clothed Registration table
Guaranteed Tee times

KP and LP signage and setup
Sponsor Signage setup
Ample Free Parking
Prize Table

GREEN FEES - Effective APRIL 1st

9 HOLES **\$16** 18 HOLES **\$24**

ADDITIONAL OPTIONS FOR YOUR GROUP

Golf Bag Rentals	\$2 per bag
Golf Club Rentals (includes 5 clubs and bag)	\$7 per set
Individual Club Rentals	\$2 per club



18 HOLE PUTTING COURSE EVENTS

FOR EVENTS WITH 20 OR MORE PARTICIPANTS, THE FOLLOWING WILL BE PROVIDED:

Registration table
Sponsor Signage setup
Prize Table
Customized scorecards

4 mini golf passes for prizing
Rental putters
Event Planning + Consultation
Score Board

FEES **\$5** PER PERSON

DAY RATES

Rent the entire facility for your golf outing. (Includes exclusive access to the golf course, putting course, practice area, and the clubhouse)

Talk to us about the variety of special competitions and events we offer.

6 hour rental (8am—2pm or 2pm to 8pm) available for **\$1000.**

Full Day rental (8am—8pm) available for **\$1900.**

CORDOVA BBQ

Minimum 20 guests

Dinner and Golf

9 HOLES **\$34** 18 HOLES **\$41**

TAX AND GRAT INCLUDED

BBQ only \$18.11 p/p (\$15 + tax and grat)

The Cordova BBQ starts with your individual choice of:

Beef Burger OR Chicken Burger
(home made)

The Cordova BBQ includes:

Mixed Greens Salad
Potato Salad
Chef's Selection of Condiments and Dressings

Add on upgrade:

Dessert
Assorted Teas

Organic Fair Trade Coffee **\$6.65 p/p**
(\$5.50 + tax and grat)



SAYWARD BBQ

Minimum 20 guests

Dinner and Golf

9 HOLES **\$49** 18 HOLES **\$56**

TAX AND GRATUITY INCLUDED

BBQ only \$33.60 p/p (\$28 + tax and grat)

The Sayward BBQ begins with your individual choice of:

New York Steak OR Chicken Breast

Please choose one item from each category below for your group:

Mixed Green Salad
OR Pasta Salad
OR Caesar Salad

And

Seasonal Vegetables
OR Roasted Potatoes
OR Rice Pilaf

And

Belgium Chocolate Pudding
OR Fresh Fruit Trifle

Also included:

Chef's Selection of Condiments and Dressings
Assorted Teas
Organic Fair Trade Coffee

**we are more than happy to take care of all vegetarian requests*



ROOM RENTALS

Thinking about hosting a small meeting?

The Ridge Course clubhouse is the perfect venue for your next event. Seating for up to 40 people, the Ridge Course is available from 6:00pm-9:30pm for meetings from **October 15-April 1**.

The Ridge Course at Cordova Bay is pleased to include the following items in your room rental fee:

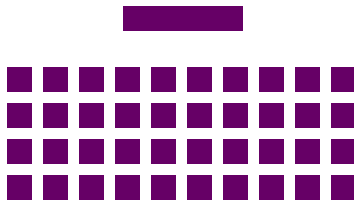
- Seating for up to 40 guests
- Registration Table
- Ridge Course Liaison On-Site
- Projector Screen and Projector
- Television
- Water Station
- Ample Free Parking
- Café Service available

\$200 (INCLUDES SET UP FEE)

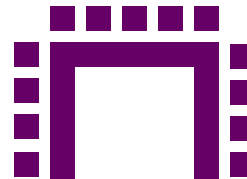
Add a coffee and tea station for \$3 .63 per guest (\$3 + tax and grat)

FLOORPLANS

Theatre Style



U-Shape



Block/Boardroom



****Floor plans depending on group numbers**

RIDGE CONTRACT



Function Date: _____ Tee Time: _____ Contact: _____

Company Name: _____

Billing Address: _____

T: _____ F: _____ Email: _____

Estimated Number of Guests for Golf: _____ Estimated Number of Guests for BBQ: _____ Total # _____

Cordova BBQ Sayward BBQ Other _____

DEPOSIT AND PAYMENT

A deposit of \$250 is payable upon booking. In case of cancellation, this deposit is non-refundable.

An invoice for the final amount due will be emailed to you and your deposit can be deducted from that invoice or refunded within 5-7 business days following the event.

We accept payment of: Visa, MasterCard, AMEX, Cash or Cheques. AMEX payments are subject to a 1% surcharge

DUE DATE FOR GUARANTEED NUMBER 2 WEEKS PRIOR TO EVENT

(including any individual entrée choices where applicable) _____

CONFIRMATION

The group menu choice must be made one month prior to your event. After the guaranteed number of attendees has been received 2 weeks prior to the event, an event may increase their number by 10% up to 7 days in advance of the event.

CANCELLATION

All cancellations must be received by email. ***NOTE:*** Deposits are non-refundable in case of a cancellation.

ALCOHOL POLICY

All alcohol must be purchased from the Ridge Course. Any alcohol given out as prizes or gifts cannot be opened on the premises. **Unauthorized outside alcohol consumed in the restaurant or on the golf course will be confiscated.**

NO EXCEPTIONS.

FOOD POLICY

All Food not consumed at the Ridge must remain. No food is permitted to leave the premises due to health regulations.

PACE OF PLAY

Each hole takes an estimated 10 minutes to play making a 90 minute 9-hole round.

(Timing of banquet service will be based on a 90 minute round of golf)

GETTING UNDERWAY

All players are expected to arrive at least 20 minutes prior to tee-off. Tee-times cannot be guaranteed if players arrive late.

INCLEMENT WEATHER

In situations of inclement weather, guests do have the option of postponing golf; however, any pre-ordered BBQ's will continue as scheduled.

Cordova Bay Golf Course & The Ridge reserves the right to amend terms and conditions at anytime.

I have read and accept the policies as stated above. I agree to prepay all golf and banquet fees for all players a minimum of 14 days in advance and I understand that these pre-payments are non-refundable. initial

I hereby authorize Cordova Bay Golf Course to charge the credit card provided for all charges related to this event. initial

Tournament Representative

Date

Ridge Events Coordinator

Date

Credit Card #:

Exp. Date:

Name on credit card:

Notes:

Cardholder Signature:



WORKSHEET

For your personal use to make sure you have dotted all the i's and crossed all the t's

ADMIN

Date of event _____ Estimated Number of Guests _____

Guests arrival time _____

Deadline dates for food choices _____ Deadline dates for guaranteed numbers _____

Contract Signed and Sent to Event Coordinator y n

GOLF

Cost _____ p/p Club Rentals cost _____ p/p

Tee-times _____ Shotgun _____ (confirm with Events Coordinator)

FOOD AND BEVERAGE

BBQ CHOICE _____ Lunch/Dinner Time _____

Cost _____ p/p Host Bar Cash Bar

Drink tickets _____ exclusions _____

DIETARY RESTRICTIONS _____

ON COURSE REQUIREMENTS

ADDITIONAL NOTES
